



Tickton Pre-school and Play Pals, First Aid Policy.

Working in conjunction with the Early Years Foundation Stage Statutory Framework (EYFS).

Quality and Consistency.

A Secure Foundation.

Partnership Working.

Equality of Opportunity.

Unique Child

Positive Partnerships

Enabling Environment

Learning and Developing

EYFS

First Aid

Policy statement

All staff at Tickton Pre-school and Play Pals must attend 12-hour paediatric first aid training (recognised by both Ofsted and the local authority). This must be repeated every three years.

At Tickton Pre-school and Play Pals staff are able to take action to apply first aid treatment in the event of an accident involving a child or adult.

Procedures

The first aid box must be accessible at all times.

One is stored on the staff work bench outside the staff store room

One in the kitchen (this box belongs to the village hall committee and is their responsibly.)

Storage

- The first aid box is easily accessible to adults and is kept out of the reach of young children.
- The first aid box is stored on the work-bench outside the setting store room, next to the office unit at all times. There is also a first aid box in the kitchen area on top of the fridge.
- No un-prescribed medication is given to children, parents or staff (please see medications policy). **All prescribed medications are kept in the settings safe (store room) and a medication record is completed by practitioners and parents.**

It is setting policy that all members of staff attend first aid training.

The First Aid Kit:

Our first aid kit complies with the Health and Safety (First Aid) Regulations 2012 and contains the following items (HSE recommended):

- Sterile Triangular bandages x 4.
- Sterile 'hypo-allergenic' dressings:
 - a) Small (formerly Medium No 8) - x 3.
 - b) Medium (formerly Large No 9) – HSE 1 - x 3.
 - c) Large (formerly Extra Large No 3) – HSE 2 - x 3.
- Composite pack containing 20 assorted (individually-wrapped) plasters 1.
- Sterile eye pads (with bandage or attachment) x 2.
- 6 safety pins.
- Guidance booklet/card on first aid as recommended by HSE 1.

- Protective face shield for performing CPR
- 3 pairs of disposable plastic (PVC or vinyl) gloves.
- Scissors
- 5 sterile gauze swabs
- Finger bandage
- Sterile water
- Roll of hypo-allergenic tape
- Plasters (blue and brown) – anti allergy

In addition to the recommended first aid equipment, each box should be supplied with:

- 3 plastic disposable aprons.
- A children's forehead 'strip' thermometer.
- 1 pair of tweezers

No - sprays, creams, lotions, tablets or medicines in first aid kit intended for use with children.

- At the time of admission to the setting, parents'/carers provide written permission for staff to seek emergency medical advice and/or treatment. Parents sign and date their written approval.
- All staff must attend first aid training.
- Parent must also provide written approval for staff to take their child to hospital (One member of staff will remain with the child at all times. Parents sign and date their written approval.
- Parents sign a consent form at registration allowing staff to take their child to the nearest Accident and Emergency unit to be examined, treated or admitted as necessary on the understanding that parents have been informed and are on their way to the hospital.
- A written record of all accidents, injuries and first aid treatment is recorded. Parents/carers are informed on the same day the injury/accident/treatment and must sign/date the 'accident form'.
- We follow guidance provided on ERYC approved first aid training courses and recorded in the booklet 'Paediatric First Aid Made Easy' – copy in first aid box.

- If a child 'bumps' their head or has a head injury parents are phoned immediately as a precautionary measure (parents decide together with a practitioner if their child should remain at pre-school or play pals) – head accident forms must be given to parents on arrival/collection (this provides written advice to parents). Practitioners can talk through this information with parents. If the head injury is deemed serious then an ambulance would be called and professional medical attention sought.
- All premises (both indoor and outdoor spaces) must be fit for purpose to prevent accidents.
- Ofsted must be notified of any serious accident. Illness, injury or death of a child while in the care of Pre-school and/or Play Pals. Notification must be given within 14 days of the incident occurring. It is an offence not to do so. Child protection agencies must also be notified and act on any advice given from those agencies.

Legal framework

EYFS

The Health and Safety (First Aid) Regulations (HSE)

The Health and Safety Commission (HSC)

Further guidance

DfE website.

For further information, see *Guidance on First Aid for Schools: A Good Practice Guide*.